

OPERATION AND MAINTENANCE PROCEDURES
MULTI-BLADE AND TRUE ROUND FIRE DAMPERS
MODEL SERIES: (D)1200(SS)(-3)(-OW)(-DOW), D1250
AND 1290F(-SS)

Dampers are an essential part of the fire protection system in a building. The NFPA recommends that fire dampers be tested periodically to verify the operational abilities of each installed damper. See NFPA 80, *Standard for Fire Doors and Other Opening Protectives*, for Operational and Periodic Inspection and Testing details.

#### **CAUTION:**

High torque helical spring under tension, ensure HVAC fans are turned off. Testing spring assisted fire dampers under airflow conditions is **NOT RECOMMENDED** and may severely damage or destroy ductwork. Use protective eyewear or safety glasses. Keep hands out of the blade path, as this can cause serious injury. Keep any hard objects or tools out of the blade path as they can damage the blades when closing.

## Releasing of the fusible link

1. Using a suitable heat source, apply heat at a slightly higher temperature than the rating of the fusible link until the link melts. When applying the heat to the fusible link position the heat source in a manner so no heat is directed towards the spring as the excessive heat can negatively affect the spring performance.

AS SOON AS THE LINK HAS MELTED, THE SPRING WILL FORCE THE BLADES TO CLOSE INSTANTANEOUSLY. THE BLADE PATH MUST BE KEPT CLEAR.

### Reloading the spring assembly

- 2. Loosen the jackshaft from the bolt on crank arm quadrant, located on the jackshaft side opposite of the spring assembly (A). Do not remove the bolt completely. See Detail 1.
- 3. Attach a pair of vise grips on the jackshaft **(B)** and turn upwards until the two pins on the spring assembly are at a distance at which the new fusible link can be installed **(C)**. This is approximately 90° of rotation. See Detail 2.

**Note:** On smaller size dampers, two vise grips may be required to open the damper. Use one vice grip to open as much as the duct free area will allow, then set the second vise grips on the jackshaft per above. Unlock the first set of vise grips, remove and turn the second set upwards as free area will allow. Repeat as necessary.

4. Place the new fusible link over the two pins on the spring assembly (making sure temperature rating is visible) and locate in the pin grooves **(C)**. See Detail 2.

#### **Required Items:**

- (1) Protective eyewear or safety glasses
- (1) Pair of work gloves
- (1) Suitable heat source
- (2) Vise grips
- (1) 1/2" (13) wrench
- (1) Needle nose pliers
- (1) Replacement "Globe" Fusible link per damper section, of the same temperature rating as the original link.



Detail 1



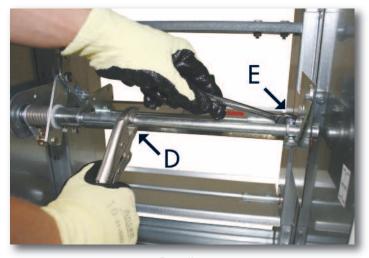
Detail 2

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- 5. Manually open the damper to 100% full open position **(D)**. See Detail 3.
- 6. Tighten the bolt on the crank arm (E). See Detail 3.

Reopening spring assisted fire dampers may be extremely difficult and in some cases, impossible. If it is determined that the damper is impossible or impractical to test or reopen, a thorough examination of the blade path is required to ensure that nothing will prevent the damper from closing. Common obstructions include: racked damper frames, retaining angle installation screws, construction debris and contaminants.



Detail 3

## **Periodic Inspection, Testing and Maintenance**

Consult your local building code to verify whether there is a required maintenance and testing schedule. Most local jurisdictions reference NFPA 80 for Fire Dampers.

Per NFPA 80, each damper should be inspected 1 year after installation and then every 4 years, except for hospitals, where the frequency is every 6 years.

- 1. Remove any obstructions, dirt, rust, corrosion, or other observed conditions that could impede proper damper operation. Clean damper blades and other moving parts if necessary. Use of a mild detergent or solvents is recommended for any cleaning required.
- 2. Check closure springs. If damaged or defective, repair or replace.
- 3. Linkage and jackshaft bearing brackets should be lubricated with a dry lubricant (such as T.F.E. Dry Lube). Never use a regular lubricating oil on dampers, as it will attract dirt and grit. Blade linkage is concealed in the side jamb out of the airstream and is maintenance free. Bearings are self-lubricating oilite bronze (or stainless steel for -SS models).

- 4. If firing of the fusible link is not required by local code, cycle damper with its quadrant handle to verify that it fully opens and closes. HVAC fans should be shut down. Care should be exercised to ensure that such tests are performed safely and do not cause system damage.
- 5. All inspections and testing shall be documented indicating the location of the damper, date of inspection, name of inspector, deficiencies detected, and how deficiencies were corrected.

# Receiving, Storage, Preparation

Upon delivery, inspect shipping containers and contents closely. Note any damages on freight carrier's delivery receipt.

Store dampers in a cool, dry and safe location in an orderly manner away from construction site, warehouse traffic, other materials, etc. Cover with plastic sheeting to protect from excessive moisture, dirt and debris.

Inspect dampers prior to installation. Dampers must be cleaned per procedures outlined in this document prior to installation if dirt, rust or corrosion is observed.

SPARE PARTS LIST		PART NUMBER
Fusible Links: Model 1200, 1250, 1290	165°F/74°C	B2-037
	212°F/100°C	B2-038

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Houston, Texas Tel: 281-590-1172 Fax: 281-590-3086

Las Vegas, Nevada Tel: 702-648-5400 Fax: 702-638-0400 **Toronto, Canada** Tel: 416-744-3300 Fax: 416-744-3360 Calgary, Canada Tel: 403-279-8619 Fax: 403-279-5035

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